



## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**  
To fund up to 50% of projects costs of projects over £1,000  
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))  
Please contact your Community Area Manager before completing your application  
([See Section 3 for contact details](#))

### 1. Your organisation or group

Name of organisation	St Michael's Little Bedwyn Parochial Church Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Little Bedwyn Bells Restoration Project		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The bells of our church have been rung and maintained by Little Bedwyn and Chisbury villagers for over five hundred years. Its our turn now to restore them with modern fittings, so they can again be rung and enjoyed at village celebrations, events and services. We will also brighten up the bell-ringing chamber and do some limited repairs to our village clock. We have begun to train new bell-ringers at a neighbouring church tower, and plan to involve more in the future. The project has the backing of the whole village, and people are organising and joining in fundraising events.		
In which community area does your project take place? (Please give name – <a href="#">see section 3</a> )	Pewsey community area		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 20/09/11	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 17/05/12	No <input type="checkbox"/>

Where will your project take place?	Little Bedwyn
When will your project take place?	September/October 2012
How did you discover there was a need for your project ( <i>please provide evidence</i> ) and how will your project benefit your local community?  <i>Important: Please do not type/write in paragraphs – This section is limited to 800 characters only (inclusive of spaces)</i>	Investigations revealed that the bell fittings are worn out and parts of the installation are becoming unsafe. The reports of several independent experts and of three bell hanging companies recommend taking the bells down, replacement of worn parts and rehanging in modern fittings, together with work to be carried out on the wooden bell-frame. Damaged and worn parts of the clock mechanism also need replacement.
How many people will benefit from your project?	200+ residents of parish
How does your project demonstrate a direct link to the local community plan for your area (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a> ) or priorities of your area board?  Please provide a reference/page no.	"ensure community facilities and events are maintained...public spirit...etc." Annual Street Market, Games Day, weddings are all events with bells.  page24
<b>Any other information about your project. (Limited to a 1000 characters)</b> Our four church bells used to be rung for all village and national events and celebrations. But they have not been overhauled since 1907 and are becoming dangerous. They have to be taken away for refitting and tuning. The old wooden bellframe has to be lifted for inspection of supporting beams and any necessary repairs and treatment. Clock repairs will be done whilst the bells are away, and the damaged tower electrical fittings will be replaced. The whole village community is joining in the efforts to raise funds. So far there has been a concert and a jumble sale. We are a small parish but there is great community spirit in LB and people want to hear the bells again. We are confident everyone will give generously when we make the appeal to local residents in late June. We have applied to Salisbury Diocese for a 'faculty' which is church equivalent of planning permission.	
<b>To be completed ONLY where town/parish councils are making an application</b>	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i> )	Yes <input type="checkbox"/> No <input type="checkbox"/>

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?  
PCC and local community fund raising

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

percentage of residents that contribute to funding of project : expect approx 80%  
number of new ringers : expect 6

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB not yet

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

S.W.Farmer Trust

£5,300

£5,300

*Please list with amount applied for and whether you have been successful*

Parish Council

£1,000

£1,000

PCC

£5,000

£5,000

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

*If yes, please state which one(s).*

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

**4. Information relating to your last annual accounts (if applicable)**

Year ending: 31/12/2011	Month:	Year:
<b>A - Total income:</b>	£13,888	
<b>B - Minus total expenditure:</b>	£11,761	
<b>Surplus/deficit for year: (A minus B)</b>	£2,127	
<b>Free reserves currently held</b> (i.e. money not committed to other projects/operating costs)	£See note attached	

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
Bell Hanger work	£31,684	<b>Own fundraising/reserves</b>	C	£5,000
New ceiling & trap ways/doors	£4,000	Reserves	P	£5,000
New lighting and cabling	£720	<b>Parish/town council</b>	C	£1,000
Clock repairs	£1,200			£
Repairs to chiming apparatus	£600	<b>Trusts/foundations</b>	C	£5,300
Works to ringing chamber	£1,440	Trusts/Foundation	P	£11,700
provision for architect's fees	£1,200	<b>In kind</b>		£
Contingency provision	£4,084	Events	C	£1,900
	£	Events	P	£1,000
	£	<b>Other</b>		£
	£	Residents donations	C	£2,000
	£	Residents donations	P	£7,000
<b>Total Project Expenditure</b>	<b>£44,928</b>	<b>Total Project Income</b>		<b>£39,900</b>

<b>Total project income B</b>	£39,900
<b>Total project expenditure A</b>	£44,928
<b>Project shortfall A – B</b>	£5,028
<b>Grant sought from Wiltshire Council Area Board</b>	£5,000
<b>Bank Details</b>	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance     Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 18/05/2012

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))**